

RESOLUTION NO. 14-

ADOPTING A SCHEDULE OF FEES AND REIMBURSEMENTS FOR
ELECTION SERVICES PROVIDED BY THE COUNTY AND DELEGATING
AUTHORITY TO THE COUNTY ADMINISTRATOR TO EXECUTE
INTERGOVERNMENTAL AGREEMENTS FOR ELECTION SERVICES

WHEREAS, jurisdictions within Cochise County contract Cochise County through an Intergovernmental Agreement for election services pursuant to A.R.S. sec. 11-952, to be provided by the Elections /Special Districts Department, and

WHEREAS, pursuant to A.R.S. sec. 15-406(B) the Cochise County School Superintendent shall contract with the Board of Supervisors for election services; and

WHEREAS, Cochise County provides election services to jurisdictions within Cochise County through the Elections/Special Districts Department and the Board of Supervisors' Office and pursuant to A.R.S. sec. 11-251.06, the Board of Supervisors may require jurisdictions to reimburse Cochise County for the cost of the services provided; and

WHEREAS, pursuant to A.R.S. sec. 11-251.08, the Board of Supervisors shall establish a schedule for reimbursement of County services, which shall not exceed the actual costs of for the services provided by the County, and

WHEREAS, the cost to provide the election services reflects the current actual cost and the attached schedule of fees includes only one minor change, which adds a \$500 charge to cities, school districts and special districts in the event that a recount or hand count must be performed for that jurisdiction. All costs including the referenced change are set forth in Exhibit A, attached hereto and incorporated by reference herein, and

WHEREAS, given that Intergovernmental Agreements for election services are standardized and numerous, the County Administrator has previously been delegated to execute Intergovernmental Agreements for election services provided to governmental entities in Cochise County without being brought to the Board of Supervisors for approval;

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Re: Adopting a Schedule of Fees and Reimbursements for Election Services

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NOW BE IT THEREFORE RESOLVED that the Board of Supervisors adopts the schedule of fees and reimbursements set forth in Exhibit A hereto for election services provided by Cochise County, effective November 14, 2015, and delegates to the County Administrator, on behalf of the County, authority to execute Intergovernmental Agreements for election services provided to governmental entities in Cochise County.

APPROVED AND ADOPTED pursuant to a public hearing and in Formal Session this ____ day of October, 2014.

COCHISE COUNTY BOARD OF SUPERVISORS

By: Pat Call, Chairman

ATTEST:

Arlenthe Rios, Clerk of the Board

APPROVED AS TO FORM:

Britt Hanson, Chief Civil Deputy County Attorney

EXHIBIT A

COCHISE COUNTY

Election and Special District Charges

Effective November 14, 2015

Pursuant to A.R.S. Sec. 11-251.08 and 48-819, following is the fee schedule for services provided to jurisdictions by Cochise County.

| <u>ELECTION SERVICES</u> | <u>Rate or Fee</u> | <u>Per</u> |
|--|--------------------|-----------------------|
| <u>FOR STANDARD COUNTY-WIDE ELECTIONS</u> | | |
| ADMINISTRATIVE SERVICE FEES | \$ 500.00 | Election |
| (These services include consulting or assistance given the entity, any function performed on behalf of the contracting entity, conducting the logic and accuracy test and tabulation of ballots.) | | |
| BALLOT PROGRAMMING | \$ 50.00 | Issue or Candidate |
| BALLOT PRINTING – COUNTY-WIDE BALLOT | \$.42 | Ballot |
| BALLOT PRINTING – SEPARATE BALLOT | Actual Cost | |
| CANCELLATION FEE | \$ 250.00 | |
| RECOUNT/HAND COUNT | \$ 500.00 | Each |
| <u>FOR CONSOLIDATED ELECTIONS</u> | | |
| ADMINISTRATIVE SERVICE FEES | \$1,400.00 | Election |
| (These services include consulting or assistance given the entity, any function performed on behalf of the contracting entity, conducting the logic and accuracy tests and tabulation of ballots.) | | |
| INSTRUCTION OF ELECTION BOARDS | \$ 75.00 | Class |

| | | |
|--|--------------|------------|
| TRAVEL TO CLASS LOCATION | \$.42 | Mile |
| ELECTION MANUAL | \$ 5.00 | Copy |
| ELECTION PERSONNEL | \$ 12.00 | Hour |
| (Trouble Shooters, Office Temps, Delivery, Early and Night Boards) | | |
| VOTING BOOTHS | \$ 4.00 | Booth |
| BALLOT BOXES AND SUPPLIES | \$ 50.00 | Box |
| COUNTING SYSTEM ON SITE (M100 or AutoMark) | \$ 500.00 | Each |
| MEMORY CARD BURNING | \$ 50.00 | Per Card |
| PROVISIONAL BALLOT | \$.50 | Per Prov |
| BALLOT PROGRAMMING, LAYOUT, PRINTING, INFORMATIONAL AND PUBLICITY PAMPHLETS | Actual Cost | |
| POSTAGE | Actual Costs | |
| MAPS | \$ 10.00 | Each |
| RECOUNT/HAND COUNT | \$ 500.00 | Each |
| <u>Election Board Workers:</u> | | |
| INSPECTOR | \$ 125.00 | Each |
| JUDGES, CLERKS, MARSHALL | \$ 100.00 | Each |
| PREMIUM BOARD WORKERS | \$ 25.00 | Add'l Pay |
| REQUIRED ELECTION CLASS | \$ 15.00 | Per Person |
| MILEAGE FOR ELECTION WORKERS | \$.42 | Mile |
| POLLING LOCATION RENTALS | Actual Cost | |
| TRUCK RENTAL | Actual Cost | |
| COPIES | \$.30 | Each |
| MAPS | \$ 10.00 | Each |
| OTHER SUPPLIES | Actual Cost | |

